

FREDONIA TOWN COUNCIL REGULAR MEETING MINUTES

July 9, 2024

25 N. Main St, Fredonia AZ, 86022

7:00 pm

Pursuant to ARS 38-431.01, notice is hereby given to members of the Fredonia Town Council and the Public that a Public Meeting will be held on July 9, 2024, at 7:00 p.m.

Call to Order: 7:02 pm

Roll Call: *Vice Mayor Scott*

Councilor Ballard

Councilor Banks

Councilor Johnson

Invocation: *Councilor Johnson*

Pledge of Allegiance: *None Flags were gone for the 4th of July Prade*

Public comment (*The council shall not discuss or take legal action on matters unless the matters are properly noticed.*)

There was no public comment tonight

A. Consent Items: (The following items may be approved by a single motion, unless a member of the Town Council requests that any item be considered separately and acted upon accordingly. Each item considered separately may be approved by motion of the Council as though originally listed as an action item)

1. Agenda for July 9, 2024

2. Minutes from June 25, 2024

3. Payment Approval Report for July 01, 2024

Councilor Ballard made a motion to approve all the above consent items, Councilor Johnson seconded it and all in favor.

B. Reports (*The council shall not discuss or take legal action on matters unless the matters are properly noticed*)

1. Mayor

2. Council Members: *Councilor Ballard was impressed with the amount of income the courts brought into the town. He would like to have the department heads come in and report. He said that they used to. He asked that half come in one month and half come in the next month. Clerks responded that it was in the works and they had already talked about it. The council received written reports from the Police, the Courts and the Library. Councilor Ballard wanted to know what was going in the pictures. Lisa Findlay said that they had a foam gun making piles of foam for the kids to play in. Council was impressed that they had so many people at the park. There was over 100 people at the park. Vice Mayor reported on the bids happening for the sewer system. The bids will be opened Wednesday July 10, 2024.. He recognized Don Jennings for his work on the project.*

3. Department Heads

4. Town Office Updates:

- a. Ted Jensen: *Ted started out by recognizing the library and all the work they do for the town and all the fun things that they do for the kids.*
 - i. Audit update: *Ted suggested that the audit review be held next meeting in executive session. He said that it was a learning experience and it taught us a lot and we will be better next time*
 - ii. Budget update: *Ted reported that there were three stages to the budget: the draft, the tentative, then the final. Because of all the changes there will be one more tentative budget. That will be done next meeting. And then we will work on the final budget. Councilor Ballard thanked Ted for working for peanuts. With a laugh the clerks and Vice Mayor all said watermelon Jolly Ranchers.*

C. Action Items

1. Discussion and possible action regarding: Adopting the Arizona State Library, Archives and Public Records General Retention Schedule for the Town of Fredonia: *Councilor Ballard asked if it was important to adopt the retention schedule and if it was in the best interest of the town. The clerks explained that the schedule came from the State and that it is what most of the towns in Arizona use. Ballard made a motion to adopt the retention schedule into the town. Councilor Johnson seconded it; all were in favor.*
2. Discussion and possible action regarding: Disposal of old records: *The town clerks explained that there were lots of old records that need to be shredded and it had to be onsite. Sherd St. George will be here on July 15 2024. It will cost \$115.00 for the first cart, \$75.00 for each additional cart. Councilor Ballard made a motion to bring in someone to sherd the records, Councilor Banks seconded it, all in favor*
3. Discussion and possible action regarding: Signing a contract with Kinetic for IT service. *Ted gave the council two new proposals for IT services. Kinetic and Les Olsen. We have had Les Olsen for quite some time, they are from out of the area. Ted said that Les Olsen charged 5x what was normal. Kinetic is local and will be able to come and do back-ups. There is a one-time charge of \$7000.00 for the set up. There will be a monthly charge that will include the Police Department and the Sr. Center. There was some discussion about waiting for the set-up at the town. Councilor Ballard said to get it done the right way. Councilor Banks made a motion to accept the proposal from Kinetic. Councilor Ballard seconded it and all in favor.*
4. Discussion and possible action regarding: Pay increase for the Library Personnel: *Councilor Ballard jokingly said double the wages. He explained that the teenagers working at McDonalds make more than the library staff. The wage increases for the library person will be tabled until next meeting. We will get hold of them and see if they want to be there. It will need to be discussed in executive session.*
5. Discussion and possible action regarding: Dumpster Refund request for Ben Terry: *The discussion about the refund request started with Councilor Ballard saying that he didn't think that a full refund was a good idea. Councilor Ballard said that he was thinking about \$1000.00, Councilor Johnson agreed. Vice Mayor Scott spoke about a camp trailer being pulled in by Ben Terry's business, and someone living there, they have not applied for a special use permit. Councilor Ballard explained*

that because he had been using the dumpster and paying for it, it was considered implied consent. Councilor Johnson said that we don't want to give back too much because then everyone will want a refund. Councilor Ballard made a motion to refund \$1000.00, Vice Mayor Scott seconded it, Councilor Johnson in favor. Councilor Banks recused himself, as he is the property owner.

Councilor Johnson would like to thank everyone for the 4th of July. Thanks for all the actives, the Life Flight that showed up for show. It turned out great. Councilor Johnson said that it was one the better 4th's.

Councilor Banks made a comment about the Port of Entry. He didn't realize how hard it was to run a small town. The Port is open only part time and only for code enforcements. Right now, they are not doing drivers licenses. Councilor Ballard said that it needs to be a full-service Port. Letters need to be written.

Vice Mayor Scott said that he was working on getting a program with a Plat Map from Coconino County that can be updated by us to get addresses right and things updated quickly. Councilor Ballard said that it would be a long ongoing issue.

D. Discussion

1. Future Agenda Items:

- a. Town Committees and departments; council representation
- b. Sawmill Estate Subdivision progress
- c. General Plan
- d. 911 Readdressing the streets
- e. Emergency preparedness-backup generators, get quotes
- f. Secure water supply
- g. Utility Board
- h. Model City tax code
- i. Equipment and vehicle policy
- j. Levee repairs
- k. Purchasing policy
- l. Purchasing electrical structure on the old Kaibab land
- m. Wages for Volunteers working in Town Office
- n. Wage Increase for Library Staff

Adjourn: 8:02

Approved

Attest

Don Johnson, Mayor

Traci Goodall, Town Clerk

Certification- I hereby certify that the above is a true and correct copy of the minutes of the meeting. I further certify that the meeting was duly called and held.

Traci Goodall, Town Clerk